附件：

出租车发票报销明细表（科研项目经费支出）

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **乘坐**  **日期** | **起止地点** | **出租车**  **牌号** | **乘车人** | **公务事由** | **出行接待人及联系电话** | **金额**  **（元）** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |  |
| 16 |  |  |  |  |  |  |  |
| **合计金额：** | | | | | | |  |

经办人签字： 单位（项目）负责人签字：

备注：1.按照日期时间顺序逐张车票填写，并把序号标在出租车票上。2.出租车发票按照顺序粘贴。

3.乘车人在出租车发票上签字。